Englewood Schools
Belong and Thrive

Concurrent Enrollment Parent Permission Form

Student Name_____
LAST **FIRST** **MIDDLE**

The ACC *ONLINE* Concurrent Enrollment (CE) Agreement has been submitted for the following CE course:

_____(e.g. Introduction to Business-BUS 115)

Parent/Guardian Section

Your signature below indicates that you wish the above-named student to participate in the Concurrent Enrollment Program and that you acknowledge and agree to the following:

1. Program Requirements/Eligibility:

a. The student must complete an admissions application to the college – Go to Arapahoe.edu
b. The student must meet minimum course prerequisites (if applicable) and submit a completed online CE College Agreement form

2. Course Selection:

a. The Student received advice and counsel about participating in the Concurrent Enrollment Program from his or her high school.
b. Only courses that apply toward a college degree or certificate, or (for 12th graders only) that qualify as Developmental Education courses, are covered under the Concurrent Enrollment Program.
c. The Student may not enroll in a course under the Concurrent Enrollment Program unless it fits with his or her Individual Career & Academic Plan (ICAP/PEP) and it is approved by the Englewood Schools.
d. The Student must meet the same course prerequisites and expectations as all other college students in a course, as noted in the current Academic year catalog and the course syllabus.

3. Tuition and COF Stipend:

a. The Student must apply for the College Opportunity Fund (COF) when enrolling in any Concurrent Enrollment Course. Applying for the COF stipend is easy and can be done online at https://cof.college-assist.org or by authorizing the college to apply on the Student's behalf on the online admissions application. The Student or Parent/Guardian will receive a bill (and may be subject to collections at the end of each term) for the amount of COF if the COF stipend is not applied to the Student's college account.
b. The Student authorized use of his or her COF stipend for all eligible credits for the semester stated above and all future semesters. College-level credits used will be deducted from the Student's COF lifetime account.
c. The cost of tuition will be covered by the School District. If the Student receives an "F" or a "W" for withdrawing, the Student and the Student's Parent/Guardian may be required to pay the School District for the tuition it paid ACC.

4. Academic Transcripts:

a. The grade received in each course will appear on the Student's official high school and college transcripts.
b. College course credits may transfer in congruence with Colorado GT Pathways or articulation agreements if the Student earns a grade of "C" or better in the course.
c. If the Student seeks to add, drop or withdraw from a college course, he or she must meet with the High School counselor and notify the college Concurrent Enrollment staff. If the Student withdraws from a course after the college drop deadline, ACC will record a "W" or a grade of "F" on the Student's college transcript.
d. In compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974, the Student gives ACC permission to report absences and disciplinary issues, and to release grades, transcripts, test scores, in-progress grades, class schedules, student ID numbers, and billing information to the School District for the courses covered under the Concurrent Enrollment Program.

By signing below, I understand that my student is expected to abide by all of the statements listed above:

Printed Name of Parent_____

Parent Signature_____ **Date:** _____

Counselor Section

The High School Counselor/Principal Signature verifies that the course(s) is included in the Student's ICAP/PEP.

Counselor/Principal Signature:_____**Date:**_____

When this permission form is complete, please make a copy for your files and submit to your school counselor:
For further information, call College and Career Coordinator at (303) 806-2004

Englewood Schools is an equal opportunity educational institution and does not unlawfully discriminate on the basis of race, color, national origin, sex, or disability in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries concerning Title VI, Title IX, Section 504 and ADA may be referred to the Superintendent at 4101 S. Bannock St. Englewood, Colorado 80110, (303) 761-7050 or to the Office for Civil Rights, U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Blvd., Suite 310, Denver, Colorado, 80204, (303) 844-2991.